https://hmt-uk.org/job/bank-activities-co-ordinator/

Bank Activities Co-ordinator

Hiring organization
Healthcare Management Trust

Employment Type
Full-time

Job Location
Layhams Road, BR4 9HW

Date posted
August 5, 2026

Description

Pay: £14.47 per hour

Job Description:

Bank Activities Co-ordinator (Flexible Hours / Bring Joy!)

Coloma Court is a beautiful, purpose-built care home operated by The Healthcare Management Trust (HMT). Surrounded by peaceful fields and gardens in West Wickham, we are a dedicated non-profit home. Everything we do has our residents at heart, and we pride ourselves on a warm, inclusive, and family-like atmosphere.

Why Choose a Bank Role with Us?

- **Ultimate Flexibility:** Perfect if you are looking to balance work around family, studies, or other freelance projects. Cover shifts that fit your lifestyle!
- **Highly Competitive Total Pay:** Earn a total of £16.21 per hour, completely inclusive of your local top-up and rolled-up holiday pay.
- **A Supportive, Value-Led Team:** Work in a non-profit environment where care always comes before profit.
- **Great Perks:** Enjoy excellent benefits, including a **Referral Programme** and **Free On-Site Parking**.
- **Scenic Work Environment:** A tranquil setting easily accessible by local transport from Bromley, Croydon, and Orpington.

About the Role

Are you creative, energetic, and looking for a flexible role where you can enrich the lives of older adults? We are looking for an inspiring **Bank Activities Co-ordinator** to step in and keep our home's community vibrant and connected.

In this role, you will bring energy, laughter, and purposeful experiences to our residents when regular cover is needed. From stepping in to lead group games and seasonal crafts to spending quiet, therapeutic one-to-one time with residents who have dementia, you will ensure our high standards of engagement never miss a beat.

What You'll Be Doing

- **Deliver the Fun:** Lead and participate in a diverse range of planned group and individual activities tailored to our residents' unique interests.
- **Support Big Events:** Help coordinate exciting themed calendar events, local outings, and community fundraising days alongside the Home Manager.
- **Build Meaningful Connections:** Spend time with residents, families, and friends to discover their life stories, hobbies, and preferences.
- **Keep Clear Records:** Maintain simple, accurate daily logs of resident

participation to showcase their involvement and wellbeing.
- **Promote Well-Being:** Report any changes in residents' physical or emotional health immediately to the Person in Charge, ensuring adult safeguarding is always maintained.

What We Are Looking For

The Essentials:

- **Proven Experience:** A track record of developing or organising events and activities for groups of varying physical or cognitive abilities.
- **Adaptable & Enthusiastic:** The ability to step into the home, quickly build rapport with residents, and lead activities with confidence.
- **Excellent Communication:** Strong interpersonal skills to collaborate smoothly with the permanent care team and relatives.

The Added Bonuses (Desirable but not essential):

- Previous experience working within a residential care or nursing home setting.
- A qualification in occupational or remedial therapies.

Ready to Bring Your Energy to Our Team?

If you have a creative mind, a big heart, and want a rewarding role that fits around your life, we would love to hear from you!

Location: Coloma Court Care Home, Layhams Road, West Wickham, BR4 9QJ
Job Type: Bank / Casual / Zero-Hours (Excellent Work-Life Balance!)
Hourly Rate: £12.76 basic rate + £1.71 location pay = £14.47 per hour

About Us

Benefits:

- Ability to [illegible] BR4 9QJ: reliably commute or plan to relocate before