



HEALTHCARE MANAGEMENT TRUST

Unit 1 Langdon House, Langdon Road, Swansea SA1 8QY  
Telephone: 020 7222 1177 Email: [admin@hmt-uk.org](mailto:admin@hmt-uk.org)  
[www.hmt-uk.org](http://www.hmt-uk.org)

<b>Job Title</b>	MRI Radiographer
<b>Department</b>	Radiology
<b>Reports to (job title)</b>	<b>Radiology Service Manager</b>
<b>Direct and Indirect Reports</b>	Yes
<b>Job Grade</b>	TBC

### Who we are

At the Healthcare Management Trust, we are obsessed with achieving our **Vision**, *“to be the most innovative and best quality provider of niche health and social care services.”*

Our **Purpose** is, *“to make every contact count, ensuring every resident and patient receives the best possible experience and outcome.*

*We aim to provide services which value collaboration and place our residents, patients and people at the heart of all we do. We will always do the right thing for our residents, patients and people.*

*We will be outwardly connected to the most innovative practices and service offerings in the market. We will do things differently and will be bold with our ambition to change things for the better.*

*We are passionate about what we do and so are our people. Bringing their most authentic selves to work and seeking joy and fun in what we do.*

*We will deliver care and clinical interactions compassionately and tailor them to individual needs.”*

We achieve this by living our business **Values** each and every day:

- We are **caring**
- We are **enterprising**
- We are **resourceful**
- We are **authentic**
- We are **accountable**

As a result, we are able to give back to the people and communities we serve by delivering on our **Charitable Mission** to, *“Provide quality and innovative care solutions to those with complex needs within marginalized community settings.”*



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### What you'll be doing (your job purpose)

The Postholder will:

- Support the MRI service joining a multi- disciplinary team.
- HCPC Registered
- BSc/ DCR qualified
- Assist in the provision of an efficient MRI scanning service of the highest standard.
- Demonstrate evidence of organizational skills and able to work both autonomously as part of a team.
- Have substantial experience in MRI, including abdominal, orthopedic, vascular, gynecological, multi parametric prostate scanning. Cardiac MRI experience preferable.
- Have basic/intermediate knowledge of MRI, having attended the MRI courses.
- Competent with the technical and clinical aspects of MRI, maintaining full safety standards in MRI.
- Utilise department protocols and set standards to continually undertake MRI procedures of the highest quality.

### Your key accountabilities and responsibilities

#### Communication

- Communicate and work closely with Radiologists and consultants in setting up policies and protocols for all MRI imaging and patient pathways.
- Excellent verbal, written interpersonal communication skills.
- Communicate effectively with the Multidisciplinary team in order to promote efficient patient care and maintain effective channels of communication both with staff and patients.
- To maintain staff morale and contribute through a positive and proactive example in communication and leadership
- Liaise with other clinical areas as necessary for the co-ordination of patient care.

#### Planning & Organising

- Adapt organizational and problem-solving skills with patients and service focused approach and strong clinical decision-making skills.
- Proven experience in organizing sessions in MRI.
- Comply with implementation of guidelines e.g. NICE, where appropriate, in line with Quality Governance.
- To assist in ensuring the safety of the department and the risk management process by actively participating in clinical risk and quality issues, including the reporting and management of clinical incidents.
- Attend MRI safety group meetings when required.
- Be familiar with the 6 pillars of Clinical Governance.

Date Choose an item.



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### Analytical

- Good knowledge of current trends and development in MRI equipment, techniques and advancements
- Previous experience of reviewing and standardising protocols
- To promote reflective practice and learning in order to ensure that patient care is research based, appropriate and responsive to patient's needs.
- Demonstrates understanding and adheres to the organisations Safeguarding Policies
- To participate in Audits and Quality Assurance programmes within the MRI department, including the use of Audit tools in order to deliver a service.

### Tasks Specific Skills

- Have experience on a 1.5T MRI machine, GE preferable.
- **Perform intravenous (IV) cannulation for patients undergoing MRI, and administer IV drugs and contrast agents according to locally approved PGD's, and local & national protocols. This involves ascertaining the patients' suitability for IV drugs and taking joint responsibility for the potential complications under the indirect supervision of radiologists.**
- Adhere with Quality Assurance checks daily.
- To ensure equipment in the MRI department is regularly maintained and where required, repaired or replaced on a timely basis.
- Work closely with the MRI safety advisor to comply with safety standards and to set up new protocols.

### Training and Professional Development

- Participate and complete E- learning in a timely manner and attend practical and in-house training.
- **Annual attendance of Intermediate Life Support (ILS)**
- Participate in clinical supervision
- To support the dissemination of information regarding new or updated clinical practices, guidelines and policies to radiology staff.

### Health & Safety

- Competent in maintaining full safety standards in MRI.
- Full awareness of the risks in an MRI department.
- Aware of the importance of scrutinizing the MRI safety questionnaire with the patient.
- To comply with the Health and Social Care Act 2008 and ensure the Radiology department meet with the requirements of the Health Inspector Wales (HIW).
- To report and document all accidents and untoward incidents to the Supervising Radiographer and complete Datix in accordance with HMT policy.
- To be responsible for maintaining and documenting the safe custody of all medications, ensuring that all related policies and procedures are adhered to.
- Comply with manual handling principles, techniques, policy and guidelines
- Comply with Infection Prevention and Control principles, techniques, policy and guidelines

**Your knowledge, skills and experience**

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Experience in MRI	Essential
NHS or Independent sector experience	Essential
Able to: <ul style="list-style-type: none"><li>• Significant MRI knowledge and experience.</li><li>• Clinical and technical ability.</li><li>• Communicate effectively.</li><li>• Work as part of a multi-disciplinary team.</li></ul>	Essential
<ul style="list-style-type: none"><li>• Able to prioritise and meet deadlines effectively</li></ul>	Essential
Time management skills	Essential
Ability to use initiative and make decisions	Essential
Analyses problems and implements effective and appropriate solutions	Essential
Effective leadership skills	Essential
To undertake 'on call' sessions as required	Essential
Excellent communications skills, written and oral	Essential
Understands the importance of confidentiality and dealing with sensitive information	Essential
Experience of working closely with clinicians of varying seniority	Desirable
Audit experience	Desirable
Evaluation of performance, evidence of reflective practice and self-development	Desirable
Able to motivate and support others and encourage effective team working	Desirable

#### Your training and qualifications

BSc/DCR qualification	Essential
HCPC Registered	Essential
Basic/intermediate MRI course	Essential
Evidence of recent professional development	Essential
Advanced MRI course	Desirable

#### The way we do things at HMT (our Behaviours)

*\*See Appendix 1 attached*

**Note:** This job description is an outline of the job, setting out general responsibilities and tasks the job holder may be required to undertake. It is not an entire reflection of the role and you may be required to carry out other duties and responsibilities from time to time. The job description will also be subject to change in-line with the needs of the business.

Team members will be expected to carry out their duties in line with their terms and conditions and contract of employment, the standards stated in the employee handbook and Health & Safety guidelines and will be required to follow HMT policies and procedures.

We require that mandatory training is current and will expect you to participate and undertake further developmental training specific to the role.

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I have received a copy of this Job Description; read it, understood it and agreed to it.

Signed.....

Date.....

Job Holder